



General Terms and Conditions for Courses

1. Scope

These General Terms and Conditions (GTC) are valid in their current version provided on www.edwardsenglish.com for all courses, trainings and workshops (hereinafter “courses”) at the Client’s premises as well as online. They are considered to be accepted by the Client when placing the order and will apply to any and all further services, even if not expressly referred to.

A course usually – but not necessarily – consists of several sessions/dates with a group of at least two course participants. The dates are usually scheduled when the order is placed.

2. Booking & payment

Courses may be booked by telephone or e-mail. Bookings are confirmed by Edwards English in writing (e.g., by e-mail). Bookings are considered binding and require payment of the entire course fees within the specified payment period and no later than one week prior to the start of the course.

3. Attendance & rescheduling

No fees will be refunded if one or several course participants cannot attend a session. Course dates can only be postponed or cancelled due to exceptional circumstances and after consultation with Edwards English.

Switching to an online format is only permissible if coordinated with Edwards English at least 10 days before the course date.

4. Cancellation

Bookings may be cancelled only in writing and with the following conditions:

- Up to 30 days prior to the start of the course: 25% of the total course costs
- Less than 30 days prior to the start of the course: 50% of total course costs

5. Cancellation by Edwards English

In the event of an urgent and unforeseen circumstance, Edwards English reserves the right to cancel and reschedule course dates up to one day prior to the scheduled session.



6. Copyright

All documents distributed and used during a course are protected by copyright. Any use, distribution or transmission without the consent of Edwards English is prohibited.

Recording and taping of training sessions or seminars by the Client or by course participants is not permitted unless agreed to in advance and in writing.

7. Data protection

When making a booking, the Client automatically grants Edwards English permission under data protection law to electronically process the personal data of the contact persons and course participants. This personal data will be treated confidentially and will only be passed on within the Edwards English team. Edwards English will make every effort to avoid any loss of confidential data. No personal data will be handed on to third parties.

8. Liability and jurisdiction

Edwards English shall not be held liable for any damage or loss of personal or business items belonging to the Client or to course participants. Any liability beyond the mandatory provisions of the statutory law on damages may be excluded.

No liability claims can be asserted against Edwards English regarding the knowledge acquired in courses or the validity of the content provided.

Any disputes between the Client and Edwards English will be resolved through direct communication whenever possible. For any legal disputes, Innsbruck, Austria, shall be the place of jurisdiction.

9. Miscellaneous

Conflicting general terms and conditions of the Client are invalid unless they are expressly accepted in writing by Edwards English.

In the event that individual provisions of these GTC should be or become invalid, this shall not affect the validity of the remaining provisions and any orders in place. The invalid provision(s) shall be replaced by a valid provision that is most similar in its meaning and economic purpose.

Alexandra Edwards
Edwards English

Client